

QUESTION PAPER PATTERN AND SYLLABUS FOR WRITTEN EXAM

1. The pattern of the question paper shall be multiple choice objective types (MCQ).
2. Each paper to have 100 questions of MCQ types of 100 marks.
3. The test shall have 2 sections - Subject Test & General Aptitude Test.
4. The indicative and general structure of the MCQ for Written Test is as under:

Paper	Subjects	Marks	Negative Marking	Duration
Part I	General Ability Test	50	No	Maximum 2 hours
Part II	Subject Test	50	No	
Total		100		

5. General Aptitude shall include test of English, Logical Reasoning, Data Interpretation & Quantitative Aptitude.
6. Subject test syllabus as below

S. No	Role	SBU/ Function	Job Code	Discipline	Syllabus
1	Junior Officer [Accounts & Finance]	A&F Function	BLJO2019001	A&F	1. Accounts & Finance at Graduate i.e. B.Com. Level (50 Marks)
2	Junior Officer [Production]	Industrial Packaging	BLJO2019006	Engg	1. General Engineering Questions common to all disciplines (10 marks) 2. Questions on Civil discipline (8 marks) 3. Questions on Electrical discipline (8 marks) 4. Questions on Mechanical discipline (Mechanical separation, Pumps, heat transfer) (8 marks) 5. Questions on Chemical discipline (8 marks) 6. HSE Management (8 marks)
3	Junior Officer [Site Operations]	Refinery & Oil Field Services (ROFS)	BLJO2019007		
4	Junior Officer [Electrical]	Industrial Packaging	BLJO2019008		
5	Junior Officer [Estate Administration]	Regional HR Function	BLJO2019011		
6	Junior Officer [Production]	Leather Chemicals	BLJO2019012		
7	Junior Officer [HR]	HR Function	BLJO2019002		
8	Junior Officer [Operations] - Freight Forwarding	Logistics - Freight Forwarding (FF)	BLJO2019003	LS-Operations	1. Logistics and Supply Chain Management 2. Custom House Documentation-Import & Export 3. Processing of Bond Formalities, Ex-Bond Formalities 4. Let Export Order/ Out of Charge 5. Despatch Management (Total 50 marks)
9	Junior Officer [Official Language]	Southern Region & Western Region	BLJO2019010	OL	1. General Hindi & General English (25 marks)- Questions in this component will be designed to test the Candidate's understanding and knowledge of Hindi & English Language and will be based on error recognition, fill in the blanks (using verbs, preposition, articles etc.), vocabulary, spellings, grammer, sentence structure, synonyms, antonyms, sentence completion, correct use of words, phrases & idioms, ability to write language correctly, precisely & effectively. 2. Translation (25 marks) This will contain two passages for translation - one passage for translation from Hindi to English and one passage for translation from English to Hindi.
10	Junior Officer [Sales & Marketing] - TCW	Temperature Controlled Warehouse (TCW)	BLJO2019009	Sales & Marketing	1. Marketing Strategy 2. Integrated Marketing Communication 3. Customer Relationship Mgmt 4. Pricing 5. Environmental Mgmt 6. Analytical Skill Building 7. Supply Chain Mgmt 8. Negotiation Skills (Total 50 marks)
11	Junior Officer [Stores & Purchase]	Industrial Packaging & Greases & Lubricants	BLJO2019004	Stores & Purchase	1. Familiarity with basic purchase documentation 2. Basic knowledge about tendering procedures 3. Familiarity with MS Office 4. Inventory Management 5. 3 PL (Total 50 Marks)
12	Junior Officer [Warehouse Operation]	Temperature Controlled Warehouse (TCW)	BLJO2019005	Warehouse Operations	1. Inventory Management 2. Logistics Operations 3. Warehouse Mgmt 4. Analytical Skill Building 5. International Logistics Mgmt 6. 3 PL 7. HSE Management (Total 50 marks)